

Mentor Connect – Student Professional Conduct Guide

Welcome to **Mentor Connect** at Southern Cross University (SCU). This summary outlines the key expectations that support a respectful, safe, and productive mentoring partnership.

1. Professional Conduct Expectations

By joining Mentor Connect, you agree to:

Be professional and respectful

- Communicate politely, clearly, and promptly.
- Be punctual and prepared for meetings.
- Maintain respectful and courteous behaviour.

Follow SCU Policies

- Adhere to the [SCU Code of Conduct](#) and all relevant university policies, procedures and guidelines.

Keep SCU Informed

- Notify SCU and your mentor if your circumstances change and you can no longer participate.
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2. Safety and Support

Your wellbeing matters.

- Speak up immediately if you feel unsafe—physically, mentally, or culturally.
 - Contact SCU if you need adjustments or additional support.
 - If meeting in person, choose a public space such as a café.
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3. Mentee Responsibilities

Your role is to actively and professionally engage in the mentoring experience.

Be prepared and take initiative

- Make first contact with your mentor.
- Arrange meeting times and prepare discussion topics.
- Share your session focus ahead of time.

Set and reflect on meeting goals

- Prepare a one- sentence focus point for each meeting.
- Reflect honestly afterwards and note key learnings (if applicable).

Ask open- ended questions

- Use the Mentor Connect Sample Questions Guide if needed.

Maintain professionalism

- Do not ask for jobs or internships.
 - Stay open to feedback.
 - Keep communication professional and avoid overly personal topics.
 - Be punctual, keep commitments, and notify your mentor early if plans change.
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4. Acknowledgement

By submitting your application, you acknowledge that:

- Your goals, interests, and contact details will be shared with your matched mentor.
- You have read and agree to this Student Agreement.

We're excited to support you on your mentoring journey—**welcome aboard!**

Need Support?

E: mentorconnect@scu.edu.au

📞 07 5589 3200
